



**Board of Selectmen
Minutes
Thursday, November 10, 2011 at 8:30am
Town Hall Meeting Room**

The meeting was called to order at 8:30AM by Chair, Marie Sobalvarro in the Town Hall Meeting Room. Selectmen Marie Sobalvarro, Peter Warren, Ron Ricci and Bill Johnson were all in attendance as well as the Town Administrator Tim Bragan and Executive Assistant Julie Doucet. Tim Clark did enter a few minutes after the start of the meeting.

CONTRACTOR APPROVAL FOR DREDGING IMPROVEMENTS AT BARE HILL POND

Bill Johnson gave a brief description and background regarding the project. DPW Director Rich Nota was present to recommend the project be awarded to the lowest bidder CRC Company of Quincy. Nota acknowledged the hard work of the pond committee considering the tight timeframe for this project. He is confident CRC is the contractor best suited for the job. On a Johnson/Ricci motion, the board voted unanimously to approve CRC Company of Quincy Ma for the dredging improvements at Bare Hill Pond in the amount of \$150,000.

OCTOBER 27TH SNOW STORM UPDATE

Town Administrator Tim Bragan reported debris throughout town has been surveyed with assistance from MEMA. They determined a number of roads which still have limbs hanging that create safety issues. It has not yet been determined if we will receive assistance from FEMA. They are scheduled to visit the town on Monday, November 14th. DPW Director Rich Nota requested the BOS to approve \$25,000 so he can get a bucket truck or two into town immediately to address the hanging limbs. He said the hangers are dangerous and must be addressed in a timely fashion. We can not wait on FEMA. Nota reported an overwhelming number of calls inquiring about roadside brush removal. He said it is unlikely roadside pick up will be feasible considering the cost but he offered the option of having a public brush dump so residents can dispose of the debris. He estimated the cost to grind and haul the debris to be around \$30,000. He stressed this is an estimate and will obviously depend on the amount of debris. He proposed locating the brush dump at the Ryan Land parking lot through the fall and winter with approval from the Park & Recreation Commission. Ron Ricci was skeptical about the public brush dump due to the difficulty residents may have hauling the debris there. On a Ricci/Warren motion, the board voted unanimously to authorize the DPW Director to spend up to \$25000 funding source to be determined to collect hangers along public roadways. The board asked Nota to investigate further the option of roadside pick up versus establishing a public brush dump. The will revisit at their November 15th meeting.

APPROVE ARCHITECT FOR MUNICIPAL BUILDING SCHEMATIC DESIGN

Co-Chair Pete Jackson reported the committee received twelve proposals and conducted three interviews. The committee recommends approval of Lerner Ladds Bartels (LLB) Architects of Pawtucket, Rhode Island as the architect. He explained a fee of \$75,000 has been negotiated but the final contract is still being worked on. He said there is a minor issue related to insurance that needs to be resolved but the MBC is ready at this time to sign the contract. Jackson said the architects are anxious to get started and a meeting for next Thursday has been scheduled to finalize the contract. Tim Clark made a motion to endorse contract for LLB not to exceed \$75000 and authorize Chair to endorse upon acceptance which was seconded by Peter Warren for discussion. Warren requested a condition be included to confirm the architect has read and understands all material related to the town meeting vote. Jackson said he was confident they have. Bill Johnson agreed with Warren. He wants to make sure there is clarity to MBC and the architects related to the charge and statement of intent. Marie Sobalvarro felt this a bit redundant. Johnson does not see issue with restating what was agreed upon. Tim Clark added a process has been set and we have spoken in length about the statement of intent. He wondered why we can not just approve and move on. Warren said the Capital Planning and Investment Committee has expressed some concern and are looking for reassurance. Clark said the friendly amendment is unnecessary. Sobalvarro was in agreement with Clark and stated she does not want to see these projects micromanaged

An amended motion was made: On a Ricci/Johnson motion, the board voted to authorize chair to engage LLB up to \$75,000 to perform schematic design for renovation of the town hall and renovation plus expansion of Hildreth House in accordance with Article 17 and Statement of Intent read at 2011 ATM.

(Ricci – Aye, Johnson – Aye, Warren – Aye, Sobalvarro – Aye, Clark – Abstain)

APPOINTMENTS

Council on Aging

Pamela Frederick was present to meet with the BOS. No one from the COA was able to attend by an email was sent from one of the Co-Chairs stating the committee recommended her appointment. On a Ricci/Warren motion, the board voted unanimously to appoint Pam Frederick to the Council on Aging. After the vote, it was noted that an email was sent from one of the Co-Chairs stating the committee recommended her appointment.

Historical Commission

Ron Ricci wanted to know why the appointment of Barbara Hadad was not on the agenda. Marie Sobalvarro and Executive Assistant Julie Doucet confirmed the Historical Commission Chair Roseanne Saalfield said they would not be seeking appointment until December. Saalfield informed them through email the commission had not had a chance to interview all candidates. Ricci said Hadad's application was submitted back in October and felt she had waited long enough. He said the commission has treated her unfairly by not giving her an opportunity to serve. In his opinion the commission chair has stonewalled this volunteer. Sobalvarro said it was her understanding the commission has been busy with solar permits and had not had an opportunity to interview the other

interested candidate. The evening Ms. Hadad was interviewed the other applicant was unable to attend due to personal reasons.

Tim Clark referred to the issues the BOS has had in making appointments to the Historical Commission. He acknowledges there is an issue with communications but does not think making a haste appointment now with no correspondence from the commission will correct the situation. As liaison, he offered to follow up with the commission on this. Johnson noted it is obvious the commission's process for appointments is deeply flawed. Applicant Barbara Hadad was present and asked by Ron Ricci to come forward. She said she is confused by the process as well. She confirmed she had two interviews one with the Chair and one with the commission. She said she was told to attend this morning by other members of the commission. Sobalvarro said it is our responsibility to obtain a formal endorsement from the commission. The following motion was made: On a Ricci/Warren motion, the board voted to appoint Barbara Hadad to fill vacancy left by Jared Wollaston.

(Ricci – Aye, Warren – Aye, Johnson – Aye, Sobalvarro – Nay, Clark – Nay)

FOLLOW UP WITH MASSDEVELOPMENT REGARDING VICKSBURG SQUARE

Ron Ricci and Marie Sobalvarro said they will attend the meeting this afternoon although it is unlikely our questions will be addressed. The board agreed with Bill Johnson's suggestion to formally present the questions to the MassDevelopment Board of Directors during the public meeting. The members agreed to provide a formal invitation to CEO/President of MassDevelopment Marty Jones to attend the November 21st public hearing.

FORECLOSURES

Town Administrator Tim Bragan informed the BOS we have received formal notification of the foreclosure proceedings for the Harvard Inn and Great Elms. He said auctions are scheduled to be held in December and DHCD is aware of this. Depending on what happens with the properties Harvard could see a reduction in its affordable count. Ron Ricci said Victor Normand from the Harvard Non-Profit Trust Properties will be attending the MAHT meeting for an update. Tim Clark expressed his disappointment with the town's inability to help with this and is hopeful a way can be found to assist the families affected.

ABCC DECISIONS

Bragan reported hearings were held for the Harvard General Store and the Grapevine due to their violation of Ma General Laws c. 138 section 34. Both establishments suspend their licenses for three days of which three days be held in abeyance for a period of two years provided no further violations of Chapter 138 or Commission Regulations occur.

**** On a Ricci motion, the Board voted unanimously by a roll call vote (Sobalvarro – Aye, Clark – Aye, Ricci – AYE, Warren – Aye, Johnson - Aye) to enter into executive session at 9:45am, as authorized by Chapter 39, Section 23B of the Massachusetts General Laws, at a meeting for which 48-hours notice has been given, to discuss non-union contract. Following the executive session, the Board will reconvene into open session only to adjourn. ****

The meeting was adjourned at 10:00am.

Documents referenced:

CONTRACTOR APPROVAL FOR DREDGING IMPROVEMENTS AT

BARE HILL POND – letter from DPW Director dated 11.10.2011

APPOINTMENTS – volunteer form from Pamela Frederick dated 11.03.2011

volunteer form from Barbara Hadad dated 10.19.2011

FOLLOW UP WITH MASSDEVELOPMENT REGARDING

VICKSBURG SQUARE – questions to MassDevelopment dated 11.09.2011